

Have questions or need help?

## Information Technology Help Desk

Urgent Issues Helpline: 562-3444

Hours: Monday - Friday 8 am to 10 pm

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Non-urgent Issues submitted through

Website: <http://helprequest.cwidaho.cc>

<http://helprequest.cwidaho.cc>

College of Western Idaho

# CWI Student

Information Technology

Quick Reference Guide



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## CWI Student Account Access Information:

Each Student will have one username and password for logons onto lab PC's and Blackboard. The account is as follows:

**Username** = **FirstName+LastName**

**Password** = **First letter of your First name in CAPS + First letter of your Last name in CAPS + "logon" in lower-case letters + last 4 digits of your SSN , if you don't have a SSN, then use the last 4 digits of your student ID number**

Example: John Smith, Social Security Number 123-45-6789

Username: johnsmith

Password: JSlogon6789



College of Western Idaho logons

**Blackboard:** <http://blackboard.cwidaho.cc>

**Email:** <http://live.mycwi.cc>

Your username is **FirstName+LastName@mycwi.cc**,

Your password is the same as the Blackboard password, but once the password is changed, it is no longer in sync with the Blackboard password.

**How do I change my password? This link has instructions:**

<http://cwidaho.cc/information-technology/accounts-student-faq.php>

**Storage:** <http://skydrive.mycwi.cc> Use the same username and password as your email account. Access to 25 Gigabytes of individual storage space supplied by Microsoft's Live@edu; Microsoft does have a disclaimer noting limited data recovery; backup your critical data to other media such as a home computer/laptop or a USB drive

**Wireless: Network ID or Network Name = CWI-Guest**

Wireless access does not require a logon at this time.

**CWI Library:** <http://cwidaho.cc/library>

CWI Library Catalog: <http://cwi.sirsi.net/uhtbin/cgisirsi/x/x/0/49>

## CSI Library & online course evaluation access information (SUMMER 2009):

(Used ONLY for access to CSI Library and end of term online course evaluations):

**Username:**

Your username is your student ID number (Located on your CWI student ID Card).

**Password:** Full 8 digit date of birth

Example: John Smith, Birthday Jan 9<sup>th</sup>, 1988 ID# 123456

Username: 123456

Password: 01091988



College of Southern Idaho logons

**MyCSI:** <https://mycsi.csi.edu> \*

**Course Evaluations:** <https://evaluation.csi.edu/>

**CSI Library:** <http://www.csi.edu/library/>

**\* How do I get my CSI PIN for online registration?**

**This link has instructions:**

<http://campusweb.csi.edu/logoncwiregistration.asp>

You must have a PIN to login to the myCSI portal. If you do not have a PIN or you forgot it, you will need to go through the PIN retrieval process before you can log in. Note also that PINs are changed toward the end of every semester, just before registration opens for the following term.